

Retention and Classification Report

Agency: Wasatch County (Utah). County Assessor (1403)

Wasatch County Administration Bldg.
25 North Main
Heber City, UT 84032

Records Officer

16907 Appraisal cards

AGENCY: Wasatch County (Utah). County Assessor

SERIES: 16907

3

TITLE: Appraisal cards

DATES: undated

ARRANGEMENT: none

DESCRIPTION:

This informational card and file folder contains the complete information on the appraisal and assessment of real estate. The card contains the taxpayers name; property address; serial number; legal description, including acreage, improvements (size, style, quality of building, list of taxable features or improvement, and photographs of improvements); assessed valuations for land and improvements; and contain work sheets factoring fair market value (UCA 59-5-2).

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 11, Item 1.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 6 years and then transfer to State Archives with authority to weed.

APPRAISAL:

this retention is based upon the assessor's general records retention schedule (6/6/86).

PRIMARY CLASSIFICATION:

Public All other information

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(continued)

SECONDARY CLASSIFICATION(S):

Private. Income data